

# ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

## MONTHLY PROGRESS REPORT #28

Period Ending June 30, 2004

### 1. Work Accomplished This Period (4 Weeks)

#### P/NF

- Final P/NF Study Summary Report complete.
- French translation of P/NF Study Summary Report prepared for posting on web site (along with translation of key web pages).

#### Air Quality

- No new progress.

#### OEA Terms of Reference

- Final document submitted to the Minister of the Environment.
- Consultant Team liaison with Partnership.

#### Draft NEPA Purpose and Need Statement

- Ongoing discussions with MDOT staff to refine the Purpose and Need Statement.

#### Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the nature and extent of the data collection required. The Partnership provided a CD of the coverage area.

#### Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.

**2.****Communications**

- Ongoing review of weekly coverage report.

**Service Deliverables / Project Management**

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

**Work Proposed for Next Period****P/NF Summary Report**

- No new work proposed.

**Air Quality**

- Continue to monitor.

**OEA Terms of Reference**

- Final TOR with MOE.
- Consultant Team to continue to liaise/provide responses to MOE/Partnership queries.

**NEPA Purpose and Need**

- Finalize Purpose and Need Statement.

**Consultation**

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update contact lists.
- Continue to prepare responses to web form submissions as received.
- Consultant Team to arrange and provide tour of Windsor-Detroit area for Transport Canada representatives.

**Communications**

- Ongoing monitoring for project related coverage.

**Additional Data Gathering**

- Expected to have the additional data compiled and mapped.

## Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

### 3. Areas of Concern/Actions Required

None at this time.

### 4. Schedule Status

The Final TOR was submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the March 1, 2004 amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

### 5. Budget Status

A total of \$ 17,466.78 CDN was expended this billing period. Additional hours/ dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,107,397.18 CDN, or 90% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 88.8 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.

Table 4



**Cumulative Spending Curve**

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study

